



# Joint Circular Public Procurement in the Municipality of Novo mesto



October  
2021



# Title

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## 3. Organisation in charge of the good practice

Is your organisation the main institution in charge of this good practice?  No

If no, please tell us who is the main institution in charge

Name Organisation	Municipality of Novo mesto
Country	Slovenia
Region	Southeast Slovenia, Dolenjska
City	Novo mesto

## 4. General Information

Practice Image



Title of the *Joint Circular Public Procurement in the Municipality of Novo mesto*

practice

Geographical scope of the good practice\* Local

## 5. Good Practice Detailed Information

**Short summary of the practice** 21 public institutions participated in a circular and green public procurement for a recycled hygiene paper.

**Detailed information on the practice** With a large public contract in the field of circular and green public procurement the Municipality of Novo mesto is carrying out its vision to be the Slovenian leading local community in the field of circular economy. The requirement in the public procurement was that hygiene paper is produced from locally collected packaging.

With the large circular and green public procurement 21 institutions, namely all public institutions whose founder is the Municipality of Novo mesto, the Utility company and the Municipality itself, were brought together. This will ensure a really large volume of recycled toilet paper for use in all the institutions. In addition to toilet paper, napkins and hygienic towels, all dispensers made of recycled plastic will also be reused.

Conditions for participating suppliers:

- Compliance with applicable law
- Environmental suitability of products (eco label)
- Dermatological suitability of products (certificates)
- Proving suitability of products for food contact (affidavit)
- Free of charge paper dispensers, including their installation
- Free of charge service of equipment installed
- Fixed price for the duration of the contract
- Wide range of products

(demands and wishes of participating institutions were monitored closely prior the publication;

17 products of hygiene paper were selected)

This public procurement was conducted with a goal to obtain the most economically favorable solution and as an additional criterion, in addition to the price, it also aimed for a zero waste condition - to include raw materials collected in the local environment.

2 suppliers submitted proposals, 1 supplier fulfilled the zero waste criteria and the offer that met the zero waste criterion was also the cheapest offer in the price criterion, despite the fact that 10% of the scoring was a zero waste condition. This proves that green and sustainable is not necessarily more expensive or worse in any other

way.

Resources needed	The public procurement was carried out by the employees of the Municipality of Novo mesto and no special funding/financial resources were needed.
Timescale (start/end date)	June 2021 – September 2021
Evidence of success (results achieved)	<p>It is estimated that between one thousand and two thousand tons of collected packaging will be processed and used annually. That being said, we expect that over 5,000 square feet of forest will be preserved each year.</p> <p>Environmental impacts of paper production include deforestation and biodiversity loss, emissions to water and air, use of chemicals and bleaches, generation of waste.</p>
Challenges encountered (optional)	[300 characters] Please specify any difficulties encountered/lessons learned during the implementation of the practice.
Potential for learning or transfer	<p>The main objective of the tender is to promote circular economy and thus:</p> <ul style="list-style-type: none"> <li>• minimize the negative environmental impact from the consumption of public sector;</li> <li>• enable and promote the reuse of local waste (closed material loops);</li> <li>• ensure long-term price stability (extreme prices of raw materials in (post)pandemic times).</li> </ul> <p>With this public procurement, the Municipality of Novo mesto encourages:</p> <ul style="list-style-type: none"> <li>• public institutions to practice green and circular public procurement;</li> <li>• producers and suppliers to include circular and sustainable solutions in their portfolio and to develop additional circular economy programs in the local community</li> <li>• joint public procurement, with which institutions can negotiate better conditions.</li> </ul>
Further information	<p><a href="https://www.novomesto.si/komunalni-snovni-krog">Novo mesto - Komunalni snovni krog (municipal-material-cycle.org)</a>;</p> <p><a href="https://www.circularshield.org">www.circularshield.org</a></p>
Keywords related to your practice	joint public procurement, circular and green public procurement, recycled hygiene paper, zero waste condition

